

**VILLAGE OF QUINCY  
BRANCH COUNTY, MICHIGAN**

**FINANCIAL STATEMENTS**

**MARCH 31, 2014**

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## **INDEPENDENT AUDITOR'S REPORT**

**Village Council  
Village of Quincy  
Branch County, Michigan**

**September 5, 2014**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Village of Quincy, Michigan as of and for the year ended March 31, 2014, which collectively comprise the Village's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the Village of Quincy as of March 31, 2014 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

### **Required Supplemental Information**

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, budgetary comparison schedules, pages 4 through 9 and 36 through 39 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management, about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Village Council  
Village of Quincy  
Branch County, Michigan

September 5, 2014

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated September 5, 2014, on our consideration of the Village of Quincy, internal control over financial reporting and on our tests of its compliance with certain provisions or laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Village of Quincy's internal control over financial reporting and compliance.

*Taylor, Plant & Watkins, P.C.*  
**TAYLOR, PLANT & WATKINS, P.C.**  
**COLDWATER, MICHIGAN**

## VILLAGE OF QUINCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Village of Quincy's financial performance provides an overview of the Village's financial activities for the fiscal year ended March 31, 2014. Please read it in conjunction with the Village's financial statements.

#### **Financial Highlights**

The following represents the most significant financial highlights for the year ended March 31, 2014:

- The assets of the Village exceeded its liabilities at the close of the most recent fiscal year by \$4,389,783 (net assets). Of this amount, \$456,919 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- The Village's total net position increased by \$71,991. The increase is due to the receipt of state grants.
- As of the close of the current fiscal year, the Village's governmental funds reported combined ending fund balances of \$481,324, a decrease of \$45,637 in comparison with the prior year. Approximately 57% of the fund balance, or \$276,065, is unassigned.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$276,065 or 39% of total general fund expenditures.
- The Village's total debt decreased by \$146,844 during the current fiscal year.

#### **Using this Annual Report**

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Village as a whole and present a longer-term view of the Village's finances. This longer-term view uses the accrual basis of accounting to measure the cost of providing services during the current year, and whether the taxpayers have funded the full cost of providing government services.

The fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the Village's operations in more detail than the Government-Wide financial statements by providing information about the Village's most significant funds.

## VILLAGE OF QUINCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS - Continued

**Government-Wide Financial Statements** – Government-wide financial statements begin on page 10 and provide readers with a broad overview of the finances of the Village as a whole, in a manner similar to a private sector business, distinguishing functions of the Village that are principally supported by taxes and intergovernmental revenues (referred to as “governmental activities”) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (referred to as “business-type activities”). These statements present a longer-term view using the accrual basis of accounting, which requires that revenues are reported when they are earned and expenses are reported when incurred. They measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services. The statements include a Statement of Net Position and Statement of Activities.

The Statement of Net Position presents information on all of the Village’s assets and liabilities, with the difference between the two reported as net position. The Statement of Activities reports the current year’s revenues and expenses and how the City’s net position changed during the year. Over time, increases or decreases in net position can serve as one indicator of the financial position of the Village. Other indicators include factors such as changes in the Village’s property tax base and the condition of the Village’s roads and other infrastructure.

**Fund Financial Statements** – The fund financial statements begin on page 12 and present more detailed information about the Village’s most significant funds, not the Village as a whole. The fund financial statements present a short-term view, using a modified accrual basis of accounting, and tell us how the taxpayers’ resources were spent during the year as well as how much is available for future spending. Funds are accounting tools the Village uses to keep track of specific sources of funding and spending for particular purposes. The Village’s major funds include the General Fund, Major Streets, Local Streets, Municipal Streets and Debt Service. All of the funds of the Village can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

- **Governmental funds** account for most, if not all, of a government’s tax-supported functions. They are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements.
- **Proprietary funds** account for a government’s business-type activities, where all or part of the cost of activities are supported by fees and charges that are paid by those who benefit from the activities. Proprietary funds are used to report the same functions presented as business-type activities in the government-wide financial statements.
- **Fiduciary funds** account for resources that are held by the government as a trustee or agent for parties outside of the government. The resources of fiduciary funds cannot be used to finance the Village’s operations. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Village’s own programs.



# VILLAGE OF QUINCY

## MANAGEMENT'S DISCUSSION AND ANALYSIS - Continued

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided and are an integral part of the government-wide and fund financial statements.

**Other Information** – In addition to the basic financial statements and accompanying notes, this report also contains certain required supplementary information concerning budgetary comparisons of the General Fund, as well as other supplementary information.

### The Village as a Whole

The following table shows, in condensed format, the net position as of the current date as required by GASB 34 stated under the full accrual basis compared to prior year:

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u>
<b>Assets</b>						
Current and other assets	\$ 492,706	\$ 538,552	\$ 322,272	\$ 201,795	\$ 814,978	\$ 740,347
Capital assets	<u>1,700,307</u>	<u>1,798,893</u>	<u>3,196,945</u>	<u>3,117,425</u>	<u>4,897,252</u>	<u>4,916,318</u>
Total assets	2,193,013	2,337,445	3,519,217	3,319,220	5,712,230	5,656,665
<b>Liabilities</b>						
Long-term debt outstanding	365,547	492,391	844,000	864,000	1,209,547	1,356,391
Other liabilities	<u>11,382</u>	<u>11,591</u>	<u>101,518</u>	<u>20,891</u>	<u>112,900</u>	<u>32,482</u>
Total liabilities	376,929	503,982	945,518	884,891	1,322,447	1,388,873
<b>Net Position</b>						
Investment in capital assets-						
Net of related debt	1,334,760	1,306,502	2,352,945	2,253,425	3,687,705	3,559,927
Restricted	195,159	147,261	50,000	50,000	245,159	197,261
Unrestricted	<u>286,165</u>	<u>379,700</u>	<u>170,754</u>	<u>180,904</u>	<u>456,919</u>	<u>560,604</u>
Total net position	<u>\$ 1,816,084</u>	<u>\$ 1,833,463</u>	<u>\$ 2,573,699</u>	<u>\$ 2,484,329</u>	<u>\$ 4,389,783</u>	<u>\$ 4,317,792</u>

# VILLAGE OF QUINCY

## MANAGEMENT'S DISCUSSION AND ANALYSIS - Continued

The following table shows, in condensed format, the changes of net position as of the current date as required by GASB 34 stated under full accrual basis:

	Governmental Activities		Business-type Activities	
	2014	2013	2014	2013
<b>Revenues</b>				
Program revenues:				
Charges for services	\$ 139,687	\$ 133,667	\$ 658,206	\$ 680,265
Operating grants and contributions	-	-	219,664	-
Capital grants and contributions	12,000	-	-	-
General revenues:				
Property taxes	391,687	421,528	-	-
State shared revenues	297,921	293,118	-	-
Unrestricted investment earnings	515	747	-	-
Rental Income	85,056	90,208	-	-
Grants and contributions not restricted	-	-	-	-
Other	17,399	17,806	322	330
Total revenues	944,265	957,074	878,192	680,595
<b>Expenses</b>				
General government	347,477	298,975	-	-
Public safety	187,328	200,434	-	-
Public works	430,771	306,115	-	-
Recreation and cultural	962	979	-	-
Interest	20,424	12,565	-	-
Water	-	-	448,725	476,568
Waste water	-	-	314,822	313,284
Total expenses	986,962	819,068	763,547	789,852
<b>Change in net position before transfers</b>	(42,697)	138,006	114,645	(109,257)
Transfers	25,318	26,075	(25,275)	(26,075)
<b>Change in net position (decrease)</b>	<u>\$ (17,379)</u>	<u>\$ 164,081</u>	<u>\$ 89,370</u>	<u>\$ (135,332)</u>

## VILLAGE OF QUINCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS – Continued

#### **Governmental Funds**

The focus of the Village's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's resources available for spending at the end of fiscal year.

At the end of the current fiscal year, the Village's governmental funds reported combined ending fund balances of \$481,324, a decrease of \$45,637 in comparison with prior year. Approximately 57 percent of this total amount (\$276,065) constitutes unassigned fund balance. Approximately 41 percent (\$195,159) of the ending fund balance is restricted. The remainder of fund balance is nonspendable to indicate that it is not available for new spending because it has already been committed for prepaid items.

The fund balance of the Village's general fund decreased by \$93,535 during the current fiscal year. This decrease is due to a reduction in revenue received by the Village. The Village also purchased a new police vehicle and a lawn mower for a total of \$70,159.

The major street fund has a total fund balance of \$175,256, an increase of \$31,908 during the year. The increase is due to an increase of state shared revenue received by the Village and large project of maintenance on street system completed in prior year.

The local street fund had an increase in the fund balance of \$15,735, during the year for an ending fund balance of \$19,538. The increase is due to a transfer from municipal streets for the Hawley street construction.

The municipal streets fund has a total fund balance of \$365, with an increase of \$255 during the current year. The increase is a result of conservative spending by the Village.

#### **Enterprise Funds**

Unrestricted net position of the waste water and water enterprise funds at the end of the year amounted to \$66,052 and \$104,702, respectively. The waste water fund had an increase of \$160,086 and the water fund had a decrease of \$70,716 in net position during the year.

#### **Capital Asset and Debt Administration**

The Village's investment in capital assets for its governmental and business-type activities as of March 31, 2014, amounted to \$4,897,252 (net of accumulated depreciation). This investment in capital assets includes land, buildings and systems, improvements, machinery and equipment, park facilities, roads and highways.

## VILLAGE OF QUINCY

### MANAGEMENT'S DISCUSSION AND ANALYSIS – Continued

#### **Long-term debt**

At the end of the current fiscal year, the Village had bonded debt and notes payable outstanding of \$1,209,547. The Village's debt decreased by \$146,844 during the current fiscal year. State statutes limit the amount of general obligation debt which for the Village currently is \$365,547, a governmental entity may issue to 10 percent of its total taxable valuation. The current debt limitation for the Village is \$2,270,897, which is significantly in excess of the Village's outstanding general obligation debt.

#### **Economic Factors, Next Year's Budgets and Rates**

The following factors were considered in preparing the Village's budget for the 2014 – 2015 fiscal year:

- Projections of commercial, industrial, and residential growth potential.
- Economic indicators for the region and local development projects currently proposed and or underway.
- Projected staff and capital improvement projects by the Village.
- Available taxing, bonding and grant resources.

#### **Contacting the Village's Management**

This financial report is intended to provide citizens, taxpayers, customers, and investors with a general overview of the Village's finances and to show the Village's accountability for the money it receives. If you have questions about this report or need additional information should be addressed to:

Eric Zuzga, Village Manager  
Village of Quincy  
47 Cole Street  
Quincy, MI 49082  
517-639-9065

**VILLAGE OF QUINCY**  
**STATEMENT OF NET POSITION**  
**MARCH 31, 2014**

	<b>Primary Government</b>			<b>Component Units</b>
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>	
<b>ASSETS</b>				
Cash and investments	\$ 422,790	\$ 69,098	\$ 491,888	\$ 29,842
Accounts receivable	5,442	55,688	61,130	707
Inventory	-	63,577	63,577	-
Due from other governmental units	54,374	77,383	131,757	3,210
Prepaid expenses	10,100	6,526	16,626	-
Restricted assets - Cash	-	50,000	50,000	-
Capital assets, less accumulated depreciation	1,700,307	3,196,945	4,897,252	-
Total assets	2,193,013	3,519,217	5,712,230	33,759
<b>LIABILITIES</b>				
Accounts payable	11,208	89,135	100,343	-
Accrued expenditures	174	12,383	12,557	-
Due to others	-	-	-	3,210
Long term liabilities:				
Bonds payable, due within one year	110,547	22,000	132,547	-
Bonds and notes payable, due in more than one year	255,000	822,000	1,077,000	-
Total liabilities	376,929	945,518	1,322,447	3,210
<b>NET POSITION</b>				
Investment in capital assets - net of related debt	1,334,760	2,352,945	3,687,705	-
Restricted	195,159	50,000	245,159	-
Unrestricted	286,165	170,754	456,919	30,549
Total net position	<u>\$ 1,816,084</u>	<u>\$ 2,573,699</u>	<u>\$ 4,389,783</u>	<u>\$ 30,549</u>

See Notes to Financial Statements

**VILLAGE OF QUINCY**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED MARCH 31, 2014**

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position			
	Expenses	Charges for Services	Operating / Grants and Contributions	Capital Grants and Contributions	Primary Government			Component Units
					Governmental Activities	Business-type Activities	Total	
<b>Governmental activities:</b>								
General government	\$ 347,477	\$ 139,687	\$ -	\$ 12,000	\$ (195,790)	\$ -	\$ (195,790)	\$ -
Public safety	187,328	-	-	-	(187,328)	-	(187,328)	-
Public works	430,771	-	-	-	(430,771)	-	(430,771)	-
Recreation and cultural	962	-	-	-	(962)	-	(962)	-
Interest	20,424	-	-	-	(20,424)	-	(20,424)	-
Total governmental activities	986,962	139,687	-	12,000	(835,275)	-	(835,275)	-
<b>Business-type activities:</b>								
Water	448,725	377,848	-	-	-	(70,877)	(70,877)	-
Waste Water	314,822	280,358	219,664	-	-	185,200	185,200	-
Total business-type activities	763,547	658,206	219,664	-	-	114,323	114,323	-
Total primary government	\$ 1,750,509	\$ 797,893	\$ 219,664	\$ 12,000	(835,275)	114,323	(720,952)	-
<b>Component units:</b>								
Downtown Development Authority	\$ 23,999	\$ -	\$ -	\$ -	-	-	-	(23,999)
Brownfield Redevelopment Authority	30,055	-	-	-	-	-	-	(30,055)
Local Development Authority	-	-	-	-	-	-	-	-
Total component units	\$ 54,054	\$ -	\$ -	\$ -	-	-	-	(54,054)
General revenues:								
Property taxes					391,687	-	391,687	69,461
State shared revenues					297,921	-	297,921	-
Unrestricted investment earnings					515	-	515	-
Rental Income					85,056	-	85,056	-
Miscellaneous					17,399	322	17,721	-
Transfers - internal balances					25,318	(25,275)	43	(43)
Total general revenues and transfers					817,896	(24,953)	792,943	69,418
<b>Change in Net Position</b>					(17,379)	89,370	71,991	15,364
<b>Net Position - Beginning</b>					1,833,463	2,484,329	4,317,792	15,185
<b>Net Position - Ending</b>					\$ 1,816,084	\$ 2,573,699	\$ 4,389,783	\$ 30,549

See Notes to Financial Statements

**VILLAGE OF QUINCY**  
**GOVERNMENTAL FUNDS**  
**BALANCE SHEET**  
**MARCH 31, 2014**

	<u>General Fund</u>	<u>Major Streets</u>	<u>Local Streets</u>	<u>Municipal Streets</u>	<u>Debt Service</u>	<u>Totals</u>
<b>ASSETS</b>						
Cash and investments	\$ 252,548	\$ 157,921	\$ 11,956	\$ 365	\$ -	\$ 422,790
Accounts receivable	5,442	-	-	-	-	5,442
Due from other governmental units	27,369	18,649	8,356	-	-	54,374
Prepaid expenses	10,100	-	-	-	-	10,100
 Total assets	 <u>\$ 295,459</u>	 <u>\$ 176,570</u>	 <u>\$ 20,312</u>	 <u>\$ 365</u>	 <u>\$ -</u>	 <u>\$ 492,706</u>
<b>LIABILITIES AND FUND BALANCE</b>						
<b>LIABILITIES</b>						
Accounts payable	\$ 9,120	\$ 1,314	\$ 774	\$ -	\$ -	\$ 11,208
Accrued expenditures	174	-	-	-	-	174
 Total liabilities	 9,294	 1,314	 774	 -	 -	 11,382
<b>FUND BALANCE</b>						
Nonspendable	10,100	-	-	-	-	10,100
Restricted	-	175,256	19,538	365	-	195,159
Unassigned	276,065	-	-	-	-	276,065
 Total fund balance	 <u>286,165</u>	 <u>175,256</u>	 <u>19,538</u>	 <u>365</u>	 <u>-</u>	 <u>481,324</u>
 Total liabilities and fund balance	 <u>\$ 295,459</u>	 <u>\$ 176,570</u>	 <u>\$ 20,312</u>	 <u>\$ 365</u>	 <u>\$ -</u>	 <u>\$ 492,706</u>

**VILLAGE OF QUINCY**  
**GOVERNMENTAL FUNDS**  
**RECONCILIATION OF BALANCE SHEET OF**  
**GOVERNMENTAL FUNDS TO NET POSITION**  
**MARCH 31, 2014**

<b>Total Fund Balance - Governmental Funds</b>	<b>\$ 481,324</b>
<p>Amounts reported for governmental activities in the statement of net assets are different because:</p>	
<p>Capital assets used in governmental activities are not financial resources and are not reported in funds:</p>	
The cost of the capital assets	4,014,264
Accumulated depreciation	<u>(2,313,957)</u>
Total capital assets not reported in funds	1,700,307
<p>Long-term liabilities are not due and payable in the current period and are not reported in the governmental funds:</p>	
Bonds, notes and leases payable	<u>(365,547)</u>
<b>Total Net Position - Governmental Activities</b>	<b><u><u>\$ 1,816,084</u></u></b>



## VILLAGE OF QUINCY

### GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED MARCH 31, 2014

	<u>General Fund</u>	<u>Major Streets</u>	<u>Local Streets</u>	<u>Municipal Streets</u>	<u>Debt Service</u>	<u>Totals</u>
<b>REVENUES</b>						
Taxes	\$ 280,593	\$ -	\$ -	\$ 111,094	\$ -	\$ 391,687
Licenses and permits	1,853	-	-	-	-	1,853
State shared revenue	173,222	91,543	33,156	-	-	297,921
Federal grants	12,000	-	-	-	-	12,000
Charges for services	133,397	-	-	-	-	133,397
Fines and forfeitures	4,437	-	-	-	-	4,437
Rent	105,037	-	-	-	-	105,037
Interest income	275	120	120	-	-	515
Other	17,399	-	-	-	-	17,399
Total revenues	<u>728,213</u>	<u>91,663</u>	<u>33,276</u>	<u>111,094</u>	<u>-</u>	<u>964,246</u>
<b>EXPENDITURES</b>						
General government	315,053	-	-	-	-	315,053
Public safety	187,328	-	-	-	-	187,328
Public works	127,258	59,755	35,541	92,839	-	315,393
Capital outlay	70,159	-	-	-	-	70,159
Debt service						
Principal	-	-	-	-	126,844	126,844
Interest	250	-	-	-	20,174	20,424
Total expenditures	<u>700,048</u>	<u>59,755</u>	<u>35,541</u>	<u>92,839</u>	<u>147,018</u>	<u>1,035,201</u>
Excess (deficiency) of revenues over expenditures	28,165	31,908	(2,265)	18,255	(147,018)	(70,955)
<b>OTHER SOURCES (USES)</b>						
Transfers from (to) other funds	<u>(121,700)</u>	<u>-</u>	<u>18,000</u>	<u>(18,000)</u>	<u>147,018</u>	<u>25,318</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(93,535)	31,908	15,735	255	-	(45,637)
<b>FUND BALANCE - BEGINNING</b>	<u>379,700</u>	<u>143,348</u>	<u>3,803</u>	<u>110</u>	<u>-</u>	<u>526,961</u>
<b>FUND BALANCE - ENDING</b>	<u>\$ 286,165</u>	<u>\$ 175,256</u>	<u>\$ 19,538</u>	<u>\$ 365</u>	<u>\$ -</u>	<u>\$ 481,324</u>

See Notes to Financial Statements

**VILLAGE OF QUINCY**  
**GOVERNMENTAL FUNDS**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED MARCH 31, 2014**

<b>Net change in Fund Balance - Total Governmental Funds</b>	<b>\$ (45,637)</b>
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation expense	(168,745)
Capital outlay	<u>70,159</u>
Total	(98,586)
Proceeds and repayments of principal on long-term debt are other financing sources and expenditures in the governmental funds, but not in the statement of activities (where they are additions and reductions of liabilities):	
Principal repayment	<u>126,844</u>
<b>Change in Net Position of Governmental Activities</b>	<b><u><u>\$ (17,379)</u></u></b>

**VILLAGE OF QUINCY**  
**PROPRIETARY FUNDS**  
**STATEMENT OF NET POSITION**  
**MARCH 31, 2014**

	<b>Waste Water Fund</b>	<b>Water Fund</b>	<b>Totals</b>
<b>ASSETS</b>			
<b>Current assets:</b>			
Cash and investments	\$ 41,832	\$ 27,266	\$ 69,098
Accounts receivable	23,125	32,563	55,688
Inventories	18,827	44,750	63,577
Due from other governmental units	77,383	-	77,383
Due from other funds	-	9,444	9,444
Prepaid and other assets	3,088	3,438	6,526
Total current assets	164,255	117,461	281,716
<b>Noncurrent assets:</b>			
Capital assets, less accumulated depreciation	1,124,490	2,072,455	3,196,945
Restricted assets - Cash	-	50,000	50,000
Total noncurrent assets	1,124,490	2,122,455	3,246,945
Total assets	\$ 1,288,745	\$ 2,239,916	\$ 3,528,661
<b>LIABILITIES AND NET POSITION</b>			
<b>LIABILITIES</b>			
<b>Current liabilities:</b>			
Accounts payable	\$ 86,321	\$ 2,814	\$ 89,135
Accrued expenditures	2,438	9,945	12,383
Due to other funds	9,444	-	9,444
Bonds and notes payable, due within one year	-	22,000	22,000
Total current liabilities	98,203	34,759	132,962
<b>Noncurrent liabilities</b>			
Bonds and notes payable, due in more than one year	-	822,000	822,000
Total liabilities	98,203	856,759	954,962
<b>NET POSITION</b>			
Investment in capital assets, net of related debt	1,124,490	1,228,455	2,352,945
Restricted	-	50,000	50,000
Unrestricted	66,052	104,702	170,754
Total net position	\$ 1,190,542	\$ 1,383,157	\$ 2,573,699

See Notes to Financial Statements

**VILLAGE OF QUINCY**

**PROPRIETARY FUNDS  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN NET POSITION  
FOR THE YEAR ENDED MARCH 31, 2014**

	<b>Waste Water Fund</b>	<b>Water Fund</b>	<b>Totals</b>
<b>REVENUES</b>			
Charges for services	\$ 280,358	\$ 377,848	\$ 658,206
State grants	219,664	-	219,664
Total revenues	500,022	377,848	877,870
<b>OPERATING EXPENSES</b>			
Operations	245,460	286,618	532,078
Depreciation	69,362	122,681	192,043
Total operating expenditures	314,822	409,299	724,121
<b>OPERATING INCOME (LOSS)</b>	185,200	(31,451)	153,749
<b>NONOPERATING REVENUES (EXPENSES)</b>			
Investment income	161	161	322
Interest expense	-	(39,426)	(39,426)
Total nonoperating revenues (expenses)	161	(39,265)	(39,104)
<b>INCOME (LOSS) BEFORE TRANSFERS AND CONTRIBUTIONS</b>	185,361	(70,716)	114,645
<b>TRANSFERS</b>			
To other funds	(25,275)	-	(25,275)
<b>CHANGE IN NET POSITION</b>	160,086	(70,716)	89,370
<b>NET POSITION - BEGINNING</b>	1,030,456	1,453,873	2,484,329
<b>NET POSITION - ENDING</b>	\$ 1,190,542	\$ 1,383,157	\$ 2,573,699

**VILLAGE OF QUINCY**  
**PROPRIETARY FUNDS**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED MARCH 31, 2014**

	<b>Waste Water Fund</b>	<b>Water Fund</b>	<b>Totals</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash received from customers	\$ 424,108	\$ 379,699	\$ 803,807
Payments made to suppliers	(100,965)	(210,905)	(311,870)
Payments made to employees	(56,361)	(74,706)	(131,067)
Net cash provided by operating activities	266,782	94,088	360,870
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
Transfer out	(25,275)	-	(25,275)
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Principal and interest paid on capital debt	-	(59,426)	(59,426)
Purchase of capital assets	(235,992)	(35,571)	(271,563)
Net cash provided by (used in) capital and related financing activities	(235,992)	(94,997)	(330,989)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest received on investments	161	161	322
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	5,676	(748)	4,928
<b>CASH AND CASH EQUIVALENTS - BEGINNING</b>	36,156	78,014	114,170
<b>CASH AND CASH EQUIVALENTS - ENDING</b>	\$ 41,832	\$ 77,266	\$ 119,098

See Notes to Financial Statements

**VILLAGE OF QUINCY**

**PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS - Continued  
FOR THE YEAR ENDED MARCH 31, 2014**

	<u>Waste Water Fund</u>	<u>Water Fund</u>	<u>Totals</u>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES</b>			
Operating income (loss)	\$ 185,200	\$ (31,451)	\$ 153,749
Adjustments to reconcile operating income (loss) to net cash from operating activities:			
Depreciation and amortization	69,362	122,681	192,043
Changes in assets and liabilities:			
Receivables	(75,914)	1,851	(74,063)
Prepays and other assets	(463)	(467)	(930)
Accounts payable	86,159	1,249	87,408
Accrued expenditures	2,438	225	2,663
Net cash provided by operating activities	<u>\$ 266,782</u>	<u>\$ 94,088</u>	<u>\$ 360,870</u>

**VILLAGE OF QUINCY**  
**COMPONENT UNITS**  
**STATEMENT OF NET POSITION**  
**MARCH 31, 2014**

	<b>Downtown Development Authority</b>	<b>Brownfield Redevelopment Authority</b>	<b>Local Development Finance Authority</b>	<b>Total</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 18,839	\$ 11,003	\$ -	\$ 29,842
Accounts receivable	707	-	-	707
Due from DDA	-	3,210	-	3,210
Total assets	19,546	14,213	-	33,759
<b>LIABILITIES</b>	3,210	-	-	3,210
<b>NET POSITION</b>				
Unrestricted	\$ 16,336	\$ 14,213	\$ -	\$ 30,549

**VILLAGE OF QUINCY**  
**COMPONENT UNITS**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED MARCH 31, 2014**

	<b>Net (Expense) Revenue and Changes in Net Position</b>			
	<b>Downtown Development Authority</b>	<b>Brownfield Redevelopment Authority</b>	<b>Local Development Finance Authority</b>	<b>Total</b>
<b>Functions/Programs</b>				
Downtown Development Authority	\$ (23,999)	\$ -	\$ -	\$ (23,999)
Brownfield Redevelopment Authority	-	(30,055)	-	(30,055)
Local Development Finance Authority	-	-	-	-
Total component activities	(23,999)	(30,055)	-	(54,054)
General revenues:				
Property taxes	27,642	41,819	-	69,461
<b>Transfers</b>				
To other funds	-	-	(43)	(43)
<b>Change in Net Position</b>	3,643	11,764	(43)	15,364
<b>Net Position - Beginning</b>	12,693	2,449	43	15,185
<b>Net Position - Ending</b>	<u>\$ 16,336</u>	<u>\$ 14,213</u>	<u>\$ -</u>	<u>\$ 30,549</u>



**VILLAGE OF QUINCY**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31, 2014**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Village of Quincy conform to generally accepted accounting principles in the United States of America as applicable to local governmental units. The following is a summary of significant policies:

**REPORTING ENTITY:**

The Village is governed by a 7 member council. These financial statements present the Village of Quincy and its component units, as required by generally accepted accounting principles. The individual component units below are included in the Village's reporting entity because of the significance of their operational or financial relationships with the Village.

The following funds are reported within the component units' column in the combined financial statements. They are reported in a separate column to emphasize that they are legally separate from the Village

**The Downtown Development Authority** was created to correct and prevent deterioration in the downtown district, encourage historical preservation, and as a tax-increment financing district to correct and prevent deterioration in the downtown district, encourage historical preservation and to promote economic growth within the downtown district. The Authority's budget is subject to approval by the Village Council.

**The Brownfield Redevelopment Authority** was created pursuant to Act 381 of the Public Acts of 1996, as amended. The purpose of the Authority is to treat and revitalize environmentally distressed brownfield zones. The Authority's budget is subject to approval by the Village Council.

**The Local Development Finance Authority** (LDFA) was created to provide means and methods for the encouragement and assistance of industry in relocating, purchasing, constructing, improving, or expanding within the Village.

**JOINT VENTURE**

**Quincy Fire Association** The Village of Quincy participates with the Township of Quincy, the Township of Algansee and the Township of Butler in the Quincy Fire Association, a joint venture pursuant to an agreement entered into between the four parties. A joint venture is based on the related contractual agreement by the four parties. The Association is governed by a nine-member board, two members appointed by each municipality and one appointed by the board. In accordance with GASB 14, the Association is not considered to be a component unit of the Village.

## VILLAGE OF QUINCY

### NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS:**

The government-wide financial statements, the statement of net assets and the statement of activities, report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which primary government is financially accountable.

The statement of activities demonstrates the degree of which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the governmental-wide financial statements. Major individual governmental funds and major individual Enterprise Funds are reported as separate columns in the fund financial statements.

##### **MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION:**

**Governmental-Wide Statements** – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

## VILLAGE OF QUINCY

### NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### **MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION: - Continued**

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted State shared revenues.

**Fund-based Statements** – Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, special assessments, licenses, unrestricted State shared revenues, intergovernmental grants, charges for services and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received.

##### **BASIS OF PRESENTATION:**

##### **MAJOR GOVERNMENTAL FUNDS**

**General Fund** is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

**Major Streets Fund** is used to account for the use of motor fuel taxes which are earmarked by State statute for major street and highway purposes.

**Local Streets Fund** is used to account for the use of motor fuel taxes which are earmarked by State statute for local street and highway purposes.

## VILLAGE OF QUINCY

### NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### BASIS OF PRESENTATION: - Continued

##### MAJOR GOVERNMENTAL FUNDS – Continued

Municipal Streets Fund is used to account for the use of resources raised by a millage for the maintenance of municipal streets.

Debt Service Fund is used to account for principal and interest payments made on long-term debt.

##### MAJOR PROPRIETARY FUNDS

Water Fund and Waste Water Fund is a municipal utility formed by Village Charter to distribute water, and operate and maintain the wastewater collections and treatment.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Village's water and sewer functions and various other functions of the Village. Eliminations of these charges would distort the direct costs and program revenues reported for the various funds.

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the proprietary funds relates to charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

##### PROPERTY TAX REVENUE

The Village's property taxes are levied each July 1 and based on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on September 15, at which time uncollected property taxes are turned over to the County for reimbursement from their revolving tax fund. The Village continues to collect delinquent personal property taxes.

The 2013 taxable valuation of the Village totaled \$22,708,974 and the millage rates were 11.6267 mills for general operations and 4.6486 mills for municipal streets.

VILLAGE OF QUINCY

NOTES TO FINANCIAL STATEMENTS – Continued  
FOR THE YEAR ENDED MARCH 31, 2014

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

**ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET ASSETS:**

**Cash and Investments** – Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with maturity of three months or less when acquired. Investments are stated at costs, which approximates fair market value.

**Receivables and Payables** – In general, outstanding balances between funds are reported as “due from/to other funds.” Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “advances from/to other funds.” Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government wide financial statements as “internal balances”.

**Inventory and Prepaid items** – Inventory is valued at cost, on a first-in, first-out basis. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**Capital Assets** – Capital assets, which include land, buildings, equipment, vehicles, and infrastructure assets, are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Costs of normal repair and maintenance that do not add to the value or materially extend asset lives are not capitalized.

Buildings, equipment, vehicles, and infrastructure are depreciated using the straight-line method over the following useful lives:

Water and Sewer Systems	30-50 Years
Buildings and improvements	30 Years
Equipment	5-15 Years

**Deferred Outflows of Resources** – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Village does not have anything that qualifies for reporting in this category.

## VILLAGE OF QUINCY

### NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### **ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET ASSETS:** – Continued

**Deferred Outflows of Resources** – In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Village does not have anything that qualifies for reporting in this category.

**Compensated Absences** – It is the Village’s policy to permit employees to accumulate earned but unused sick and vacation pay benefits. All sick and vacation pay is accrued when incurred in the government-wide and proprietary financial statements. The liability for these amounts are immaterial to the financial statements.

**Long-term Obligations** – In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets.

**Fund Balance** – The Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

**Nonspendable fund balance** – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

**Restricted fund balance** – amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government), through constitutional provisions, or by enabling legislation.

**Committed fund balance** – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.

**Assigned fund balance** – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

**Unassigned fund balance** – amounts that are available for any purpose; positive amounts are reported only in the general fund.

## VILLAGE OF QUINCY

### NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### **ASSETS, LIABILITIES, DEFERRED OUTFLOWS/INFLOWS OF RESOURCES, AND NET ASSETS:** – Continued

##### **Fund Balance – Continued**

The Village establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund. Assigned fund balance is established by the Village's Board through adoption or amendment of the budget as intended for specific purpose.

##### **BASIS OF BUDGETING:**

The Village adopted their annual budgets based on the appropriate method of accounting for the corresponding governmental or proprietary fund. Revenues and expenditures were estimated by the individual line item basis, but adopted and amended by the Village Council by the functional level for each fund. Once a budget is approved, it can be amended at the functional level. Amendments are presented to the Village Council at their regular meetings. Each amendment must have Village Council approval. Such amendments are reflected in the official minutes of the Village Council, and are not made after year end as dictated by law. Revisions to the budgets were made during the year.

##### **USE OF ESTIMATES:**

The Village uses estimates and assumptions in the preparation of the financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenditures.

#### NOTE B – DEPOSITS AND INVESTMENTS

The Village uses financial institutions for cash purposes, which is in accordance with statutory authority. The accounts maintained in the financial institutions are checking, savings and certificates of deposit. The interest rates of the checking and savings accounts are at variable daily rates.

Investments consist of certificate of deposits with an original maturity date of greater than three months. The investments are carried at cost which approximates market value. The certificate of deposit is currently earning rate of 1.29%.

## VILLAGE OF QUINCY

### NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014

#### NOTE B – DEPOSITS AND INVESTMENTS – Continued

**Interest rate risk** – In accordance with its investment policy, the Village will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in the market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the Village's cash requirements.

**Credit risk** – State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs). The Village does not allow direct investment in commercial paper or corporate bonds.

**Concentration of credit risk** – The Village will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Village's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

**Custodial credit risk for deposits** – In the case of deposits, this is the risk that in the event of a financial institution failure, the Village's deposits may not be recovered. As of March 31, 2014, \$307,054 of the Village's bank balance of \$561,018 was exposed to custodial credit risk because it was uninsured and uncollateralized. Certificates of deposit and money market accounts are included in the above totals.

**Foreign currency risk** – The City is not authorized to invest in investments which have this type of risk.



**VILLAGE OF QUINCY**

**NOTES TO FINANCIAL STATEMENTS – Continued  
FOR THE YEAR ENDED MARCH 31, 2014**

**NOTE C – TRANSFERS FROM (TO) OTHER FUNDS**

Transfers from (to) other funds, during the year ended March 31, 2014, for the Village are as follows:

**GENERAL FUND**

Transfer from Local Development Finance Authority	\$ 43
Transfer to Debt Service Fund	<u>(121,743)</u>
Total	<u><u>\$ (121,700)</u></u>

**LOCAL STREETS FUND**

Transfer from Municipal Streets Fund	<u>\$ 18,000</u>
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**MUNICIPAL STREETS FUND**

Transfer to Local Streets Fund	<u>\$ (18,000)</u>
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**DEBT SERVICE FUND**

Transfer from General Fund	\$ 121,743
Transfer from WasteWater Fund	<u>25,275</u>
Total	<u><u>\$ 147,018</u></u>

**WASTEWATER FUND**

Transfer to Debt Service Fund	<u>\$ (25,275)</u>
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**LOCAL DEVELOPMENT FINANCE AUTHORITY**

Transfer to General Fund	<u>\$ (43)</u>
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Transfers are used to move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due; and use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**VILLAGE OF QUINCY**

**NOTES TO FINANCIAL STATEMENTS – Continued  
FOR THE YEAR ENDED MARCH 31, 2014**

**NOTE D – CAPITAL ASSETS**

Capital asset activity of the Village’s governmental activities and business-type activities was as follows:

**GOVERNMENTAL ACTIVITIES**

	<u>Balance April 1, 2013</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance March 31, 2014</u>
<b>GROUP:</b>				
Capital assets, not being depreciated:				
Land	\$ 454,300	\$ -	\$ -	\$ 454,300
Capital assets, being depreciated				
Land improvements	2,257,389	-	-	2,257,389
Buildings	624,328	-	-	624,328
Equipment	608,088	70,159	-	678,247
Total assets being depreciated	<u>3,489,805</u>	<u>70,159</u>	<u>-</u>	<u>3,559,964</u>
Total assets	3,944,105	70,159	-	4,014,264
<b>ACCUMULATED DEPRECIATION:</b>				
Land improvements	1,365,363	119,093	-	1,484,456
Buildings	282,807	17,228	-	300,035
Equipment	497,042	32,424	-	529,466
Total accumulated depreciation	<u>2,145,212</u>	<u>168,745</u>	<u>-</u>	<u>2,313,957</u>
Net capital assets	<u>\$ 1,798,893</u>	<u>\$ (98,586)</u>	<u>\$ -</u>	<u>\$ 1,700,307</u>

**VILLAGE OF QUINCY**

**NOTES TO FINANCIAL STATEMENTS – Continued  
FOR THE YEAR ENDED MARCH 31, 2014**

**NOTE D – CAPITAL ASSETS – Continued**

**BUSINESS-TYPE ACTIVITIES**

	<u>Balance April 1, 2013</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance March 31, 2014</u>
<b>GROUP:</b>				
Capital assets, not being depreciated:				
Land	\$ 21,851	\$ -	\$ -	\$ 21,851
Construction in progress	-	235,992	-	235,992
Total Capital assets, not being depreciated:	21,851	235,992	-	257,843
Capital assets, being depreciated				
Buildings	136,225	-	-	136,225
Equipment	489,087	8,989	-	498,076
Infrastructure	5,520,715	26,582	-	5,547,297
Total assets being depreciated	6,146,027	35,571	-	6,181,598
Total assets	6,167,878	271,563	-	6,439,441
<b>ACCUMULATED DEPRECIATION:</b>				
Buildings	114,253	1,831	-	116,084
Equipment	276,798	27,225	-	304,023
Infrastructure	2,659,402	162,987	-	2,822,389
Total accumulated depreciation	3,050,453	192,043	-	3,242,496
Net capital assets	<u>\$ 3,117,425</u>	<u>\$ 79,520</u>	<u>\$ -</u>	<u>\$ 3,196,945</u>

Depreciation expense was charged to activities of the Village as follows:

**GOVERNMENTAL ACTIVITIES:**

General government	\$ 32,424
Public works	135,359
Recreation and cultural	962
Total governmental activities	<u>\$ 168,745</u>
Water	122,681
Waste water	69,362
Total business-type activities	<u>\$ 192,043</u>

**VILLAGE OF QUINCY**

**NOTES TO FINANCIAL STATEMENTS – Continued  
FOR THE YEAR ENDED MARCH 31, 2014**

**NOTE E – LONG-TERM DEBT**

	<u>Balance</u> <u>April 1, 2013</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>March 31, 2014</u>
<b>Governmental Activities:</b>				
2002 Capital improvement bonds	\$ 290,000	\$ -	\$ 65,000	\$ 225,000
2007 Capital improvement bonds	140,000	-	20,000	120,000
2009 Fire truck note payable	13,894	-	13,894	-
2010 Dump truck note payable	42,629	-	24,842	17,787
2011 Capital lease copier	5,868	-	3,108	2,760
	<u>\$ 492,391</u>	<u>\$ -</u>	<u>\$ 126,844</u>	<u>\$ 365,547</u>

The following is a summary of the long-term obligations for the Village:

**GOVERNMENTAL ACTIVITIES**

Series 2002 Capital Improvement Bonds, interest rate of 2.5% to 5.0%, annual payments ranging from \$65,000 to \$80,000, due October 2016	\$ 225,000
Series 2007 Capital Improvement Bonds, interest rate of 4.22%, annual payments ranging from \$20,000 to \$25,000, due October 2018	120,000
Note payable to bank at an interest rate of 4.29%, monthly payments of \$2,186, due November 2014, secured by Dump Truck	17,787
Capital lease at an interest rate of 7.0%, monthly payments of \$285, secured by copier	<u>2,760</u>
Total	<u>\$ 365,547</u>

**VILLAGE OF QUINCY**

**NOTES TO FINANCIAL STATEMENTS – Continued  
FOR THE YEAR ENDED MARCH 31, 2014**

**NOTE E – LONG-TERM DEBT – Continued**

Annual requirements to service debt	<b>Governmental Activities</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2015	110,547	14,287	124,834
2016	100,000	9,450	109,450
2017	105,000	4,569	109,569
2018	25,000	1,550	26,550
2019	25,000	519	25,519
Total	<u>\$ 365,547</u>	<u>\$ 30,375</u>	<u>\$ 395,922</u>

**BUSINESS TYPE ACTIVITIES**

	<b>Balance April 1, 2013</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance March 31, 2014</b>
<b>Business-type Activities</b>				
1997 Water supply revenue bonds	<u>\$ 864,000</u>	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 844,000</u>
Series 1997 Water Supply Revenue Bonds, interest rate of 4.50%, annual payments ranging from \$22,000 to \$53,000, due January 2037				<u>\$ 844,000</u>

Annual requirements to service debt	<b>Business-type Activities</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2015	\$ 22,000	\$ 37,980	\$ 59,980
2016	22,000	36,990	58,990
2017	24,000	36,000	60,000
2018	25,000	34,920	59,920
2019	26,000	33,795	59,795
2020-2024	149,000	150,390	299,390
2025-2029	185,000	113,580	298,580
2030-2034	230,000	68,175	298,175
2035-2038	161,000	14,490	175,490
Total	<u>\$ 844,000</u>	<u>\$ 526,320</u>	<u>\$ 1,370,320</u>

Interest expense for the year ended March 31, 2014 was \$39,426 for Business-type Activities and \$20,424 for the Governmental Activities.

## **VILLAGE OF QUINCY**

### **NOTES TO FINANCIAL STATEMENTS – Continued FOR THE YEAR ENDED MARCH 31, 2014**

#### **NOTE F – RISK MANAGEMENT**

The Village is exposed to various risk of loss related to torts; errors and omissions; injuries to employees and natural disasters. The Village has purchased commercial insurance through various carriers, including the Michigan Municipal League to cover all risks of loss. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### **NOTE G – DEFINED CONTRIBUTION PENSION PLAN**

The Village maintains a defined contribution pension plan (the “Village of Quincy Defined Contribution Pension Plan”, or the “Plan”) for substantially all employees. The employees are eligible to enter the Plan starting either January 1 or July 1 following the attainment of the age of twenty-one and the performance of 1,000 hours of service. Employees are fully vested upon entrance into the Plan. The Village Council established the Plan, and may amend it, and the related contribution requirements. The Plan is administered by MERS. The Village is required to make annual contributions of six percent of covered payroll to the Plan. The Plan is non-contributory for employees. Employer contributions made to the Plan for the year ended March 31, 2014, amounted to \$15,427.

#### **NOTE H – CONTINGENCY**

The Village of Quincy is involved in ongoing litigation. The outcome of the litigation cannot be determined at this time. It is the opinion of management that the outcome will have no material effect on the financial position of the Village.

**VILLAGE OF QUINCY**  
**REQUIRED SUPPLEMENTAL INFORMATION**  
**GENERAL FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED MARCH 31, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes	\$ 299,360	\$ 280,671	\$ 280,593	\$ (78)
License and permits	2,500	2,003	1,853	(150)
State shared revenue	172,800	182,000	173,222	(8,778)
Federal grants	-	12,000	12,000	-
Charges for services	136,482	137,482	133,397	(4,085)
Rent	101,700	106,500	105,037	(1,463)
Interest earned	500	500	275	(225)
Fines and forfeitures	12,000	6,000	4,437	(1,563)
Other	10,000	18,000	17,399	(601)
Total revenues	<u>735,342</u>	<u>745,156</u>	<u>728,213</u>	<u>(16,943)</u>
<b>EXPENDITURES</b>				
General government	321,539	324,616	315,053	(9,563)
Public safety	185,231	193,987	187,328	(6,659)
Public works	106,205	132,311	127,258	(5,053)
Capital Outlay	-	70,159	70,159	-
Debt service				
Principal	102,000	10,525	-	(10,525)
Interest	17,490	1,250	250	(1,000)
Total expenditures	<u>732,465</u>	<u>732,848</u>	<u>700,048</u>	<u>(32,800)</u>
Excess of revenues over expenditures	2,877	12,308	28,165	15,857
<b>OTHER SOURCES (USES)</b>				
Transfers from (to) other funds	-	(105,179)	(121,700)	(16,521)
Excess (deficiency) of revenues and other sources over expenditures and other uses	2,877	(92,871)	(93,535)	(664)
<b>FUND BALANCE - BEGINNING</b>	<u>335,655</u>	<u>379,700</u>	<u>379,700</u>	<u>-</u>
<b>FUND BALANCE - ENDING</b>	<u>\$ 338,532</u>	<u>\$ 286,829</u>	<u>\$ 286,165</u>	<u>\$ (664)</u>

**VILLAGE OF QUINCY**  
**REQUIRED SUPPLEMENTAL INFORMATION**  
**MAJOR STREETS FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED MARCH 31, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Interest income	\$ 100	\$ 150	\$ 120	\$ (30)
State shared revenue	80,550	95,629	91,543	(4,086)
Total revenue	80,650	95,779	91,663	(4,116)
<b>EXPENDITURES</b>				
Public works	75,110	67,358	59,755	(7,603)
Excess of revenues over expenditures	5,540	28,421	31,908	3,487
<b>FUND BALANCE - BEGINNING</b>	136,255	143,348	143,348	-
<b>FUND BALANCE - ENDING</b>	<u>\$ 141,795</u>	<u>\$ 171,769</u>	<u>\$ 175,256</u>	<u>\$ 3,487</u>



**VILLAGE OF QUINCY**  
**REQUIRED SUPPLEMENTAL INFORMATION**  
**LOCAL STREETS FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED MARCH 31, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Interest income	\$ 40	\$ 120	\$ 120	\$ -
State shared revenue	29,550	31,629	33,156	1,527
Total revenue	29,590	31,749	33,276	1,527
<b>EXPENDITURES</b>				
Public works	50,757	36,717	35,541	(1,176)
Excess (deficiency) of revenues over expenditures	(21,167)	(4,968)	(2,265)	2,703
<b>OTHER SOURCES</b>				
Transfer from other funds	35,000	18,000	18,000	-
Excess of revenues and other sources over expenditures	13,833	13,032	15,735	2,703
<b>FUND BALANCE - BEGINNING</b>	2,668	3,803	3,803	-
<b>FUND BALANCE - ENDING</b>	<u>\$ 16,501</u>	<u>\$ 16,835</u>	<u>\$ 19,538</u>	<u>\$ 2,703</u>

**VILLAGE OF QUINCY**  
**REQUIRED SUPPLEMENTAL INFORMATION**  
**MUNICIPAL STREETS FUND**  
**BUDGETARY COMPARISON SCHEDULE**  
**FOR THE YEAR ENDED MARCH 31, 2014**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes	\$ 125,611	\$ 112,000	\$ 111,094	\$ (906)
<b>EXPENDITURES</b>				
Public works	93,400	92,910	92,839	(71)
Excess of revenues over expenditures	32,211	19,090	18,255	(835)
<b>OTHER SOURCES (USES)</b>				
Transfer from (to) other funds	(32,000)	(18,000)	(18,000)	-
Excess (deficiency) of revenues and other sources over expenditures and other uses	211	1,090	255	(835)
<b>FUND BALANCE - BEGINNING</b>	110	110	110	-
<b>FUND BALANCE - ENDING</b>	<u>\$ 321</u>	<u>\$ 1,200</u>	<u>\$ 365</u>	<u>\$ (835)</u>



**INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS**

**Village Council  
Village of Quincy  
Branch County, Michigan**

**September 5, 2014**

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements, of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of Village of Quincy, as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise Village of Quincy's basic financial statements and have issued our report thereon dated September 5, 2014.

**Internal Control Over Financial Reporting:** In planning and performing our audit, we considered Village of Quincy's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Quincy's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Quincy's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described below to be material weaknesses.

1. Michigan governments are required to prepare financial statements in accordance with United States Generally Accepted Accounting Principles (GAAP). Responsibility for the financial statements rests with the Village's management. The preparation of financial statements in accordance with GAAP requires internal controls over both recording, processing, and summarizing accounting data and reporting government-wide and fund financial statements including the related note disclosures.

It has historically been common for many small to medium-size governments to rely on the independent auditors to assist in the preparation of the government-wide and fund financial statements, as well as the related notes to the financial statements, as part of its external financial reporting process. As a result, a government's ability to prepare financial statements in accordance with GAAP has typically been based, in part, on its reliance on the independent auditors. By definition, independent auditors cannot be part of the government's internal controls.

The condition noted in the preceding paragraph exists at the Village of Quincy. The cause for this condition is because it is more cost effective to outsource the preparation of its annual financial statements to the independent auditors than to incur the time and expense of having the employees and/or management obtain the necessary training and expertise required to perform this task internally.

2. Due to the size of staff the Village of Quincy lacks adequate segregation of duties. We understand due to the size of needed staff, a proper segregation of duties may be impractical and the cost vs. benefit relationship may not justify the addition of accounting staff to accomplish the desired segregation.

**Compliance and Other Matters:** As part of obtaining reasonable assurance about whether Village of Quincy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Governmental Auditing Standards.

Village Council  
Village of Quincy  
Branch County, Michigan

September 5, 2014

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**Purpose of this Report:** The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Taylor, Plant & Watkins, P.C.*  
**TAYLOR, PLANT & WATKINS, P.C.**  
**COLDWATER, MICHIGAN**



September 5, 2014

To the Members of the Village Board  
Village of Quincy  
Branch County, Michigan

We have audited the financial statements of each major fund of the Village of Quincy as of and for the year ended March 31, 2014. Professional standards require that we provide you with the following information related to our audit.

**Our Responsibility Under Auditing Standards Generally Accepted in the United States of America**

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

**Planned Scope and Timing of the Audit**

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

**Significant Audit Findings**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village of Quincy are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

**Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The disclosures in the financial statements are neutral, consistent and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Village has no significant sensitive amounts that need to be emphasized to the financial statement user.

### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing our audit.

### **Audit Adjustments**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in aggregate, to the financial statements taken as a whole.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### **Management Representations**

We have requested certain representations from management that are included in the management letter dated September 5, 2014.

### **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entities financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### **Issues Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to retention as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

In planning and performing our audit of the financial statements of the Village of Quincy as of and for the year ended March 31, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered Village of Quincy's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected on a timely basis. We believe the following deficiencies constitute material weaknesses:

1. Michigan governments are required to prepare financial statements in accordance with United States Generally Accepted Accounting Principles (GAAP). Responsibility for the financial statements rests with the Village's management. The preparation of financial statements in accordance with GAAP requires internal controls over both recording, processing, and summarizing accounting data and reporting government-wide and fund financial statements including the related note disclosures.

It has historically been common for many small to medium-size governments to rely on the independent auditors to assist in the preparation of the government-wide and fund financial statements, as well as the related notes to the financial statements, as part of its external financial reporting process. As a result, a government's ability to prepare financial statements in accordance with GAAP has typically been based, in part, on its reliance on the independent auditors. By definition, independent auditors cannot be part of the government's internal controls.



The condition noted in the preceding paragraph exists at the Village of Quincy. The cause for this condition is because it is more cost effective to outsource the preparation of its annual financial statements to the independent auditors than to incur the time and expense of having the employees and/or management obtain the necessary training and expertise required to perform this task internally.

2. Due to the size of staff the Village of Quincy lacks adequate segregation of duties. We understand due to the size of needed staff, a proper segregation of duties may be impractical and the cost vs. benefit relationship may not justify the addition of accounting staff to accomplish the desired segregation.

### **Upcoming Changes in Regulations and Standards**

The following pronouncements of the Governmental Accounting Standards Board (GASB) have been released recently and may be applicable to the District in the future. If you have questions regarding these standards, please contact us for further explanation.

#### **GASB 68 Accounting and Financial Reporting for Pensions** – Effective 6/15/2015

The Statement requires governments that participate in defined benefit pension plans to report in their statement of net position a net pension liability. The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets employees, retirees, and their beneficiaries. Statement 68 requires cost-sharing employers to record a liability and expense equal to their proportionate share of the collective net pension liability and expense for the cost sharing plan. The Statement also will improve comparability and consistency of how governments calculate the pension liabilities and expense.

#### **Uniform Guidance for Federal Audits** – Effective 12/26/2015

The Office of Management and Budget (OMB) has consolidated seven separate circulars into a single federal regulation. The new Uniform Guidance covers all aspects of federal grants from pre-award through the single audit. While much of the guidance was simply reorganized and recodified, there were also several substantive changes to the single audit thresholds. A single audit will now only be required if total expenditures of federal awards exceed \$750,000. The OMB has indicated that there will be further changes to the single audit announced in 2015.

This communication is intended solely for the information and use of management, Members of the Village Board and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

*Taylor, Plant & Watkins, P.C.*  
TAYLOR, PLANT & WATKINS, P.C.