



REGULAR COUNCIL MEETING  
TUESDAY, APRIL 19, 2011  
5:30 P.M.  
AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA, CHANGES OR ADDITIONS
4. CONSENT AGENDA
  - A. Minutes of Regular Council Meeting, March 15, 2011
  - B. Minutes of Council Workshop, April 5, 2011
  - C. Village Manager's Report
  - D. Financial Reports and Statistics
5. APPROVAL OF PAYMENT OF BILLS
6. PUBLIC HEARING
  - A.
7. PUBLIC COMMENTS
  - A.
8. PETITIONS AND COMMUNICATIONS
  - A. Branch County Sheriff's Department Update
  - B. Branch County Commissioner Update
  - C. Fire Department Update
  - D. Utility Department Update
9. UNFINISHED BUSINESS
  - A.
10. NEW BUSINESS
  - A. North Main Street Engineering
  - B. Street Closure
  - C.
11. PUBLIC COMMENTS
12. ANNOUNCEMENTS/INFORMATION
  - A.
13. ADJOURNMENT

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REGULAR COUNCIL MEETING  
TUESDAY, MARCH 15TH, 2011  
5:30 PM

MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hargreave called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Those present: Hargreave, Sullivan, Russell, Swallow, Gardon, Price and Salyer.

Also present: Attorney Megan Angell, Village Manager Eric Zuzga, Utility Manager Jason Laney and Village Clerk Diane Beckman.

The audience included Amanda Van Aucker from the Daily Reporter; Dawn Knisely, Steven Rajzer and Doug Campbell.

3. APPROVAL OF AGENDA, CHANGES OR ADDITIONS

Motion by Gardon, support by Price to approve the agenda with the addition of Item 7A. Steven Rajzer, Field Representative for Tim Walberg.

Ayes: 7            Nays: 0            Absent: 0

MOTION CARRIED.

4. CONSENT AGENDA

The items listed in the consent Agenda are considered to be routine by the Council and Manager and will be enacted in one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

- a. Minutes of Regular Council Meeting, February 15, 2011
- b. Minutes of Council Workshop, March 1, 2011
- c. Village Manager's Report
- d. February 2011 Financial Reports and Statistics

Motion by Salyer, support by Russell to approve the consent agenda as presented.

Ayes: 7            Nays: 0            Absent: 0

MOTION CARRIED.

## 5. APPROVAL OF PAYMENT OF BILLS

Motion by Sullivan, support from Salyer to approve the payment of bills as presented. A ROLL CALL vote was taken (Hargreave-aye; Sullivan-aye; Russell-aye; Swallow-aye; Gardon-aye; Price-aye; Salyer-aye)

Ayes: 7                      Nays: 0                      Absent: 0

MOTION CARRIED.

## 6. PUBLIC HEARING

President Hargreave opened the Public Hearing on the 2011-2012 Proposed Budget and the 2011-2017 Capital Improvement Program at 5:35 p.m. Zuzga provided a brief overview of the budget and answered questions from the Council regarding the proposed budget. President Hargreave closed the Public Hearing at 5:40 p.m.

Motion by Salyer, support from Sullivan to approve Resolution 2011-01 (Fiscal Year 2011-2012 and 2011-2017 Capital Improvement Program) as presented. A ROLL CALL vote was taken (Hargreave-aye; Sullivan-aye; Russell-aye; Swallow-aye; Gardon-aye; Price-aye; Salyer-aye)

Ayes: 7                      Nays: 0                      Absent: 0

MOTION CARRIED.

## 7. PUBLIC COMMENTS

Steven Rajzer, Field Representative for Tim Walberg, shared information regarding several issues before the House, including issues with the FEMA Flood Plain Maps. Rajzer also met with several business owners before the council meeting and encouraged input from the local residents.

## 8. PETITIONS AND COMMUNICATIONS

A. Branch County Sheriff's Department: The Council reviewed the statistics from the monthly report provided by the Sheriff's Department.

B. Branch County Commissioner: The Branch County Commissioners Update was available for the council members to review.

C. Fire Department: A brief discussion was held regarding the fire at 211 S. Ray Quincy Road and the collapsed manholes in the southeast parking lot.

D. Utility Department: Laney provided a brief update on recent activities within the department.

## 9. UNFINISHED BUSINESS

None noted.

## 10. NEW BUSINESS

**Relay For Life 5K Request:** Motion by Russell, support by Sullivan to approve the Relay for Life 5K Request and to direct Zuzga to assist with the necessary preparations. A ROLL CALL vote was taken (Hargreave-aye; Sullivan-aye; Russell-aye; Swallow-aye; Gardon-aye; Price-aye; Salyer-aye)

Ayes: 7                      Nays: 0                      Absent: 0

MOTION CARRIED.

**848 Daniel Street Arrears:** Motion by Russell, support by Price to waive arrears in the amount of \$60.04 on the 848 Daniel Street account. A ROLL CALL vote was taken (Hargreave-aye; Sullivan-nay; Russell-aye; Swallow-aye; Gardon-abstain; Price-aye; Salyer-aye)

Ayes: 7                      Nays: 0                      Absent: 0

MOTION CARRIED.

**Car Wash Request:** Motion by Price, support by Russell to approve the request for use of a hydrant at McDonalds for a car wash benefit at no cost. . A ROLL CALL vote was taken (Hargreave-aye; Sullivan-aye; Russell-aye; Swallow-aye; Gardon-aye; Price-aye; Salyer-aye)

Ayes: 7                      Nays: 0                      Absent: 0

MOTION CARRIED.

#### 11. PUBLIC COMMENTS

None noted.

#### 12. ANNOUNCEMENTS

Zuzga announced a Joint Master Plan meeting on March 29, 2011 at 7:30 p.m.

#### 13. ADJOURNMENT

Hargreave motioned to adjourn the meeting at 6:30 p.m. With support from Sullivan, MOTION CARRIED.

Meeting adjourned.

Respectfully submitted,  
Diane Beckman  
Village Clerk



COUNCIL WORKSHOP  
TUESDAY, April 5th, 2011  
5:30 P.M.

MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hargreave called the meeting to order at 5:30 p.m.

2. ROLL CALL

Those Present: Hargreave, Sullivan, Russell, Salyer, Swallow, Price, Gardon

Also Present: Village Manager Eric Zuzga, Village Clerk Diane Beckman, Utility Manager Jason Laney

3. PUBLIC COMMENTS

None noted.

4. DISCUSSION ITEMS

A. Health Care: Zuzga presented possible options in health care changes for the 2012-2013 fiscal year.

B. Union Negotiations: Zuzga presented the Village Proposal for the Union Contract which expires in June 2011 and asked the Council for direction before proceeding with union negotiations.

5. PUBLIC COMMENTS

None noted.

6. ANNOUNCEMENTS

None noted.

7. ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Diane Beckman  
Village Clerk

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VILLAGE OF QUINCY  
STAFF MEETING  
February 28th , 2011

The staff meeting began at 9:30 A.M. with Beckman, Arnold, Green, Face, Laney and Zuzga in attendance.

Items discussed:

1. Zuzga advised the staff that he would be on vacation from 3-3-11 to 3-14-11.
2. The staff was advised that Sandy Tuckey had resigned on Thursday, February 24, 2011.
3. Zuzga will be meeting with the Street Department to discuss the part time position that will be posted before the next fiscal year.
4. Discussion was held regarding the ice storm and what approaches/ changes that the staff could implement in future storms.
5. Green stated that he had repaired the leaks at the Transfer Station but a key is needed for the building.
6. The Street Department will be concentrating on cleaning up storm damage and will begin to apply cold patch in the near future.
7. Discussion was held regarding several properties with blight issues.
8. Laney stated that he was concerned with shuttling fuel for the generator during the ice storm and that gas storage is needed.
9. Laney will be working on the discharge permit and that should be completed by the end of March.
10. Staff is required to do inventory on March 30<sup>th</sup> and March 31<sup>st</sup>.
11. The Street and Utility Departments will return to the ten hour day rotation beginning March 28, 2011.

Diane Beckman  
Village Clerk/Treasurer



**TO:** Village Council  
**FROM:** Eric Zuzga, Village Manager  
**DATE:** April 14, 2011

### Meetings/Activities

- Council Meeting
- Workshop
- Staff Meeting/Department Head meeting
- Rotary
- Branch County Economic Growth Alliance
- BATA
- County House Committee
- Township Recreation Project discussion
- Quincy Daze meeting
- Lake Sewer discussion
- Master Plan public vision session
- Quincy Fire Association

### Administration

- We continue to work with the County, Township, and Rotary to explore the recreation project possibilities.
- We received approximately 25 resumes for the Utility Billing Clerk position. I interviewed 6 people and have hired Teresa Bensch (who started April 11).
- The final package for the North Main Street (Broughton to Village limits) project has been delivered to MDOT. The last thing to do before the project can be let is to appoint a Construction Engineer (on this agenda). MDOT requires construction engineering on all local agency projects. The construction of the road, storm sewer, and curb is 100% funded by the grant. Our cost is limited to the sewer fix and engineering.

### Street Department Items

- We will be holding the annual Spring Fling day with the high school on May 6. Staff is starting to plan various activities and areas to be cleaned up that day. If anyone has any specific projects they would like addressed, please let me know.
- We received approximately 15-20 applications for the Street Dept position. After interviewing 4 people and considering one of our seasonal employees from last fall, I hired Clayton Rogers (who also started April 11).
- We are in the middle of our Spring clean up. Staff has been very busy keeping up with the brush and yard waste that people have put out for pick up.
- The February ice storm caused a lot of damage to the small area of trees (which are not on our lot) next to the Village Hall and water tower. This wooded area is full of box

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elder (which is one of the reasons we have the bug problem in the Village Hall) and Chinese elm trees. I spoke with the property owner and he is allowing us to remove all of the nuisance trees. This will clean up the area and hopefully cut down on our bug issues.

### **Planning/Zoning**

- Work continues on the Master Plan. A public input session was held at the Quincy Middle School. We will be adding a link to the master plan's web site that will allow the public to have additional avenues of input on the process.
- The Joint Planning Commission and I are working to update the application process for all zoning related issues. More info to follow.
- Citations have been issued to the following properties this week: 29 West Jefferson, 123 East Jefferson, 71 East Jefferson, and 19 Arnold Street.
- A permit has been issued for the demolition of 17 West Street. The property owner will be placing a manufactured home back in its place as soon as the demolition is complete.
- Three zoning permits have been issued this month.

### **Water/Sewer**

- Jason has submitted our wastewater discharge permit. We are still hoping to get the copper limit removed and will continue working with DEQ on this issue.
- Our Spring discharge period has started and will run through next week.
- Jason and I are continuing to meet with parties on the Lake Sewer project. We expect more information in the next month or so.
- The lawsuit versus C&D Hughes will be filed next week.

UNPAID INVOICES 4-19-2011

VENDOR ID INVOICE # GL #	NAME INVOICE DESCRIPTION GL DESCRIPTION	AMOUNT	
MISSION 40013205 590-537-923.000	MISSION COMMUNICATIONS LLC 1 YEAR SERVICE RENEWAL UTILITIES-COMMUNICATIONS	347.40	
			VENDOR TOTAL: 347.40
MUNIANALYT 11-009 101-265-820.000	MUNICIPAL ANALYTICS PROFESSIONAL FEES; REVIEW, RESEARCH, REP CONTRACTED SERVICES	210.00	
			VENDOR TOTAL: 210.00
FIRE 4-1-11 101-301-803.000	QUINCY FIRE ASSOCIATION 1ST QUARTER ASSESSMENT FIRE ASSOCIATION	9,213.75	
			VENDOR TOTAL: 9,213.75
SPEEDRACK 3-31-11 243-101-946.000	SPEEDRACK BROWNFIELD REIMBURSEMENT PROJECT REPAYMENT	35,000.00	
			VENDOR TOTAL: 35,000.00
			TOTAL - ALL VENDORS: 44,771.15

## Number of Events by Nature

Nature	# Events
<<No Nature Entered>>	3
911 HANG UP OR OPEN LINE	1
ALARM	4
ALLERGIES / ENVENOMATION	1
ANIMAL CRUELTY	1
ANIMAL RELATED	13
ASSAULT	1
ASSIST OTHER AGENCY	3
BOL BE ON THE LOOKOUT	4
BREATHING PROBLEMS	2
BURNING COMPLAINTS	1
CIVIL DISPUTE	2
CONVULSIONS / SEIZURES	1
CRIMINAL SEXUAL CONDUCT	1
DISABLED PERSON	2
DOMESTIC DISTURBANCE	4
ESCORT FUNERAL OR BANK	1
FALLS	1
HARASSING TELEPHONE	2
HARASSMENT	1
JUVENILE PROBLEM	1
LARCENY	6
LIQUOR INSPECTION	6
LOOSE ANIMAL	2
LOST OR MISPLACED ITEM	1
LOUD MUSIC	2
MINOR IN POSSESSION	1
MOTORIST ASSIST	1

Nature	# Events
NEIGHBOR TROUBLE OR	1
OPEN DOOR OR WINDOW	1
PEACE OFFICER / CIVIL	4
PERSONS ASSIST	3
POWER LINES DOWN	2
PROPERTY CHECK	5
PROPERTY DAMAGE	4
PUBLIC SAFETY	1
RECEIVE INFORMATION	6
RECKLESS DRIVER	1
SICK PERSON	1
SPECIAL EVENT	1
SUSPICIOUS SITUATION	6
SUSPICIOUS VEHICLE	3
THREATS	5
TRAFFIC STOP	17
TRAFFIC VIOLATION	1
UNKNOWN MEDICAL	1
UNWANTED SUBJECT	1
VERBAL DISPUTE	1
WARRANT/PAPER SERVICE	1
WELFARE CHECK	2
WIRE DOWN	1

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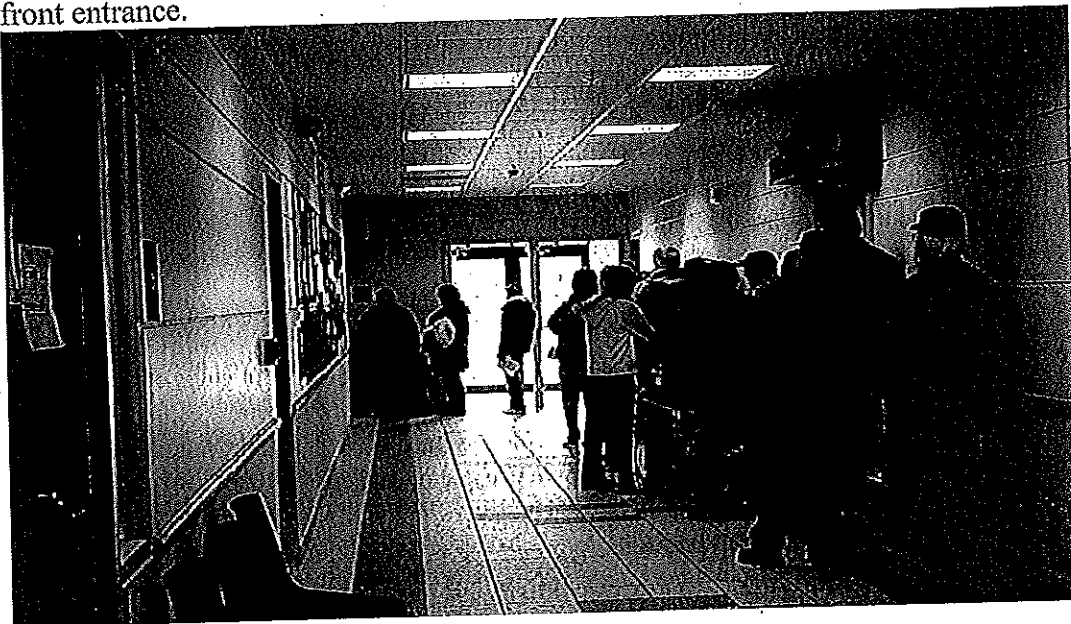
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Commissioner's Monthly Report

4/4/2011

1. **Prison Closure.** The Department of Corrections announced, on Thursday, Mar. 24, 2011 at 1:00 PM, the **closure of the Crane prison facility.** It is scheduled for closure this summer, **June 1, 2011.** The closure **affects 227 employees.** Indications are that 12 – 17 vacancies are available for transfer to the Lakeland facility. To date, **approximately 200 of the 1,086 inmates have been transferred** to other facilities within the state. Stated reasons for closing this facility are listed on the back page.

2. **Sign of the Times.** Constituents are waiting in line at 5:00 PM on February 28, 2011 before the Mar. 1, 2011 deadline for dog licenses and tax payments before they go into foreclosure. The **cost of a dog license is \$10 before and \$40 after Mar. 2, 2011.** During the day the line extended from the Treasurer's Office to the front entrance.



3. **Census Statistics.** Census Statistics (2010). Released Tue., Mar. 22, 2011.

<u>Area</u>	<u>Population (2000)</u>	<u>Population (2010)</u>	<u># lost/gained</u>	<u>Change</u>
Michigan	9,938 million	9,883 million	lost 55,183	(0.6%)
Branch County	45,781	45,248	lost 533	(1.2%)
Coldwater	10,401	10,945	gained 544	5.2%
Bronson	2,421	2,349	lost 72	(3.0%)
Quincy	1,701	1,652	lost 49	(2.9%)
Union City	1,831	1,599	lost 232	(12.7%)

County Comparison.

Branch (1.2%)      St. Joseph (1.8%)      Calhoun (1.3%)      Hillsdale 0.3%

4. **April Fools.** Branch County was featured in an **April Fools** note in the Shopper last week. The article is included on the back page.

On controversial issues, some of your friends will be against it, and some will be for it.  
In this instance, good advice is to side with your friends.

4/4/2011

**MESSAGE FROM  
PATRICK ROCCHIO**

**Branch County's Personal Injury Lawyer**

There are moments in life when we shake our heads and wonder what on earth were our elected government officials thinking when they passed a law that seems, well, downright stupid.

At its regular September meeting last year, the Branch County Board of Commissioners decided to get real creative, at our expense it now appears. All of our usually reliable local news sources missed this headline event, until Jim Whelan and Don Reid broke it on radio and in the newspaper earlier this week.

All of us are aware of the high cost of government and that the search is on to identify all possible sources of rev-

enue that can be pried from the tight grip of the local taxpayer's fist. This idea, however, may be the worst idea ever hatched by our county commissioners: A toll road just does not seem to be appropriate for Branch County.

A Michigan law enacted at the state level last summer authorizes county government to transform main highways and thoroughfares into toll roads, and collect tolls to help cover the rising costs of government services. The position fund for our county employees is in trouble due to poorly conceived investment decisions. Someone, that means you and me, has to cover the losses.

Get ready for the launch. Beginning this Friday, the mobile toll plazas will be maneuvered into position at the west gate for U.S. 12, located at the curve near Bill's Steakhouse in Bronson, at the bridge entering Coldwater from the west, at the light close to Meijer's on Coldwater's east side, and west of the railroad tracks on Quincy's west side. All entries onto U.S. 12 within that area will be permanently barricaded, disallowing any access to or from what have been intersecting north-south routes. If you want to enter and drive on U.S. 12, you will have to do it at one of the four toll plazas. Only at those locations will you be allowed to either enter or exit the highway.

Here's the best part: No matter how many times you need to drive our newly christened Branch County Toll Road, formerly known as U.S. 12, you will pay a toll of Five dollars for driving from Bronson or Quincy to Coldwater, or vice versa and Eight dollars for the scenic cross county drive from Bronson to Quincy via Coldwater or vice versa. At least we have a day remaining to drive free on U.S. 12 before life as we know it changes forever in Branch County on Friday, April 1.

5. **MAC Legislative Conference.** The Michigan Association of Counties Legislative Conference was held March 28-30, 2011 at the Lansing Center in Lansing, Michigan. The event was highlighted with **Governor Snyder as the guest speaker** (some of his comments are listed below).

- Not about me, but about we working for Michigan.
- State Revenue Sharing – Best Practices (Cities, villages, townships).
- Wants to keep tourism funding level for the next two years.
- Focus.
  - Health and Wellness – we need to be a healthier state.
  - Job Creation.
  - Economic Development – we need to change the focus from going out-of-state to the primary focus on expanding opportunities in Michigan.
  - Tax Reform – eliminate MBT, reform system- make it simple, fair, and efficient.
- People like change until it affects them – ask where you end up and determine if it is fair.
- Regulatory Reform – working to reduce unfunded mandates and outlining legislation that can't impose mandate until funding is provided.
- Broken Culture in state – too much time looking in rear-view mirror.
- Biggest Task – change the culture of the state.
  - Relentless positive attitude.
  - Forward looking.
  - Inclusive in partnership – show citizens value for the money.
- More and better jobs
- Keep people in the state.

**Prison Closure.**

All of these facilities were chosen for closures based on a variety of factors including:

- The age of the facility,
- The cost to operate the facility,
- The need for additional improvement or renovations to the facility,
- The operational needs for each custody level at the facility,
- The number of prisoners housed at the facility,
- The proximity to other prisons so that opportunities for staff who are displaced is maximized, and
- The need for bed space in specific security classifications throughout the prison system.

On controversial issues, some of your friends will be against it, and some will be for it. In this instance, good advice is to side with your friends.



**TO:** Village Council  
**FROM:** Eric Zuzga, Village Manager  
**SUBJECT:** North Main Street Engineering  
**DATE:** April 14, 2011

As you are all aware, we have federal and state road grants set aside for the construction of North Main Street, from Broughton to the Village limits. These set asides expire at the end of September if they are not used.

The final component of the project that needs to be approved is the construction engineer on the project. Construction Engineering is required on all MDOT Local Agency projects.

I solicited bids from 4 firms with experience working on MDOT projects. One of the firms, Rowland Associates, chose not to bid on the project at this time. The following bids are not to exceed prices.

Company	Bid
HRC	\$30,600
Fleis & Vandenbrink	\$36,080
Stantec	\$48,000

I am recommending awarding the construction engineering contract to HRC. We have not worked with HRC in the past, but they have a good reputation and should be able to handle this project very easily.

With the approval of this contract, we should be able to meet the deadline for MDOT's June letting. We will then proceed with construction as soon as possible.

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