

Quincy Fire Association
Wednesday, August 16, 2006
7:00 P.M.
MINUTES

Board Vice-Chair, Reggie Ivey, called the meeting to order at 7:00 P.M.

Board members present: Billy Avra, Erica Ewers, Karen Hargreave, Connie Karney, Jim Russell. Also present: Chief Kurt Barve, Rick Fillmore, Eric Zuzga.

Motion by Avra and support by Russell to approve agenda with the addition of Insurance, item 8.C. Motion carried.

Motion by Ivey to approve June 14, 2006 minutes as amended. Support from Karney. Motion carried.

Zuzga distributed the Finance report for June and July along with the audit report ending March 31, 2006. Ewers asked about the worker compensation line being over budget. Zuzga responded that this is a once a year fee and is actual cost. Karney motioned to approve the Finance Report. Supported by Russell. Motion carried.

No committees met. Finance scheduled a meeting for September 7 at 8:30 A.M. at the Village Office.

Chief Barve and Rick Fillmore presented and showed the used of the new RIT items purchased.

Chief Barve's research of Haz Mat fees showed that most fees were on a per incident basis. He will continue working on putting together numbers for a more reasonable cost recovery rate.

New posts for fencing and parking signs were installed on the Jefferson Street access in preparation for repaving and in an effort to clean up the property.

The Chief requested the following purchases be made from the Amish Benefit fund: a logistics trailer- \$6,000; extrication stabilizer jacks- \$3,500; life safety belts- \$2,000; Branch County Fire Prevention Trailer- \$10,000. Motion by Ewers to approve purchases. Support by Russell. Motion carried.

The fire fighters evaluated the Chief and the outcomes were positive. He also requested that a strategic planning session be scheduled. The Board directed him to set up a date for the end of October.

Zuzga asked the Board to consider granting a 30 ft. easement to the Village from the Jefferson Street parking lot access. This would ensure access to the Village parking lot in the event the Fire Board closes their lot to public access in the future. After much discussion, the Board asked Zuzga to bring a draft easement to the next meeting for consideration.

The parking lot resurfacing project was brought back to the table for consideration. Bids were received from the Village at a cost of \$21,000. Doing the project now in conjunction with the Village will be less costly than doing it at a later date as a separate project. After much discussion, Avra motioned to approve the project not to exceed \$21,000 with each entity sharing in the cost as follows: Algansee Township- 26%, Quincy Township- 35%, Quincy Village- 22%, and Butler Township's 17% being split between Quincy Township paying 2/3 of Butler Township's share and Quincy Village 1/3 of Butler's share. Support by Russell. Motion carried.

Zuzga gave a brief over view of the audit report for the period ending March 31, 2006. We received one audit exception because the minutes did not accurately reflect the budget amendments made in April. Otherwise we have a clean audit. Audits are becoming more restrictive and there is a need for

additional internal controls. Motion by Ewers with support by Karney to accept the Audit Report ending March 31, 2006. Motion carried.

The Chief presented the Inventory and Capital Assets Report. This report is needed to comply with the new audit requirements. The report needs further updating and will be ready for the next meeting.

Ewers received a call from Ken Garnaat, VFIS Insurance, requesting an opportunity to bid on the Fire Department's Insurance. After discussion, Ewers motioned to send notice to MML indicating that the Board will be bidding out the insurance. Support from Ivey. Motion carried.

Motion by Ewers with support from Russell to adjourn. Motion carried.

Meeting adjourned at 8:40 P.M.

Respectfully submitted,

Karen Hargreave
Secretary/Treasurer