
QUINCY TOWNSHIP MINUTES

May 7, 2025

Guests Present: Stephanie Studer, John Rucker, Karen Hargrave, Barb Swallow, Carry Stephenson, Wava Jean Gano, Barb Rockhold and Sarah Strong.

Meeting was called to order at 6:01 pm by Supervisor Barve.

The Pledge of Allegiance was led by Supervisor Barve.

Roll Call: Marilyn Ostrander, Jim Harmon, Cindy Harleton, Tim Brockway and Kurt Barve were all present.

The agenda was approved by consent with additions.

Treasurer Brockway moved to accept the March and April minutes. Trustee Harmon supported. Motion carried.

Supervisor Report: Supervisor Barve reported that legal counsel Beemer would not be at this meeting. He also reported that he attended an informational Ax-MI-Tax meeting in Coldwater on May 5, 2025.

Clerk Report: Clerk Harleton presented a list of bills totalling \$ 71, 800.78 for the month of April. Trustee Ostrander moved to accept the payments as presented. Trustee Harmon supported. Roll call vote results: five in the affirmative, motion carried.

TreasurerReport: Treasurer Brockway reported that 2024 Tax Season bills are paid.

Library Report: Branch Manager Sarah Strong presented the annual report for 2024. Library is open 41 hours per week. Registered borrowers-1,573, new registered borrowers-227, books checked out-14,157. Employees: Sarah Strong-40 hours per week and Clerk Tracy Shaw-30 hours per week. Branch District Book Budget: \$16,800. A list of statistics regarding attendance, hours open, wireless usage available, program attendance, summer reading programs, computer use, reference questions, faxes sent and received, free resume prints, notary patrons served, curbside service, intralibrary and intra library loaning. Also they have Notary Service, Tax Forms and Free Covid Testing.

Assessors Report: Assessor Ewers reported that Quincy filing is completed and working to go back through the follow up construction permits so they can have final review this year. Quincy computer updated to Windows 11 and BS&A software updates entered as well. Quincy data for 2025 was approved by the State and the database was rolled over for 2026 the middle of April. Printed all the deeds from February 15 up thru May 3, 2025. Hope to start data entry this week. Picking up paperwork at Equalization and Branch County Abstract on a regular basis.

Zoning Report: Zoning Administrator Craig reported many phone calls, 13 various requests, 3 violations and 6 payments for permits.

JPC-nothing to report

ZBA-nothing to report

Cemetery Report: Sexton Stephenson reported things were going well and the building of the stage had started. Tree trimming had not started yet.

County Commissioner Report: Commissioner McClellan reported that Jessica Miller has started as Deputy Administrator. Courthouse renovation bids were due on the 14th. Those are being poured over and will be awarded soon. The county's audit is done and the report should be coming. The county wide broadband through the ROBIN grant has begun. The county has started a conversation with Western Michigan University to possibly handle death investigations , autopsies and storage.

DTE Report: Jeff reported that DTE broke ground on the Solar Farm. Attorney Beemer has signed the report.

Public Safety Report: Sheriff Blankenship reported that there is now 24 hour patrol for Branch County. Body and car cameras have gone live. They have signed a contract with Macomb County to house inmates (at \$40 per day/inmate) until renovations are done at their jail, this could be up to 2 years.

Fire Association Report: Supervisor Barve reported that the roster. Butler Township is rejoining the Association at \$42,000.00 per year. The Association bylaws were updated.

No public comment.

Old Business:

Perpetual Care: Tabled until Attorney Beemer has her report.

BS&A Software: Tabled until next year.

New Business:

Public Hearing Meeting Date: It was moved by Trustee Ostrander to have the public hearing on June 4, 2025 at 5:00 pm before the regular meeting. Moved by Trustee Harmon. Motion carried.

Equipment Rental/Material-Cemetery Drives: It was moved by Clerk Harleton to get stone (crushed concrete) and rent a Bobcat and a Holly Rig to redo the drives at the cemetery. Supported by Trustee Harmon. Motion carried.

Resolutions: It was moved by Supervisor Barve to reaffirm the JPC. Supported by Trustee Harmon. Resolution confirmed. It was moved by Trustee Ostrander to have the Road Commission complete the recommended road work. Supported by Trustee Harmon. Resolution confirmed.

It was moved by Trustee Ostrander to adjourn the meeting. Supported by Trustee Harmon. Motion carried.

Meeting adjourned at 6:50 pm.

Respectfully Submitted,

Cindy Harleton
Quincy Township Clerk