

# Quincy Township

## Meeting Minutes

### July 2, 2025

Guests Present: Stephanie Studer, Teddy Sinclair, Waya Gano, Barb Rockhold, Lance Johnson, Jeff Haines, Barb Swallow, Chris Warncke and Wendy Salyer.

Meeting was called to order by Supervisor Barve at 6:00pm.

Pledge of Allegiance was led by Supervisor Barve.

Roll Call: Marilyn Ostrander, Jim Harmon, Cindy Harleton and Kurt Barve were present. Tim Brockway was absent.

It was moved by Trustee Ostrander to approve the agenda, supported by Trustee Harmon. Motion carried.

I was moved by Trustee Osstrander to approve the minutes of June 4, 2025, supported by Trustee Harmon. Motion carried.

Supervisor's report: The dust control had taken place and was recommended that three applications per season be done. Barb Swallow was appointed to be FOIA Officer for the township. Supervisor Barve will be setting up a workshop with Miller Canfield to discuss the process of Bonds for the township office build. He will also get bids from Fence and Asphalt companies for the new build. He will start compiling a Policy and Procedure Manual. We will also be looking into a new phone system to make it easier for citizens to get in touch with the board.

Clerk's report: Clerk Harleton reported expenses of \$19,914.34. It was moved by Trustee Ostrander to pay expenses in the amount of \$19,914.34, supported by Trustee Harmon. Motion carried.

Treasurer's report: Deputy Treasurer Swallow reported that our audits are all done. We will be getting together with Paul Plant to discuss the township finances. The general fund has a balance of \$ 758,761.56.

Legal report: Atty Beemer no report

JPC report: no report.

Zba report: no report.

Zoning Administrator report: Zoning Administrator Craig reported he is looking into the outcome from Corn Island, updating ordinances and looking into a request for a battery storage facility. There were thirteen requests for various issues, one violation issued and one payment received.

Cemetery report: Sexton Stephenson reported that the dump truck and a mower went in for repair.

Assessors's report: Assessor Ewers reported July Board of Review meeting will be Tuesday, July 22, 2025 at 4:30pm. This will need to be posted 18 hours ahead of the meeting. Quincy L4029 forms have the correct starting values and therefore are correct as they were signed. The County L4029 that was used to create the summer tax bills has the incorrect 2024 starting values (they are actually the 2023 values). This was discovered late Wednesday, June 18, 2025, and I learned of it late Thursday. Due to County Holiday (19th) and Furlough Day (20th) many at the county learned of it Monday, June 23, 2025. Emails went out and Equalization met with County Commissioners on June 24, 2025. What does an incorrect L4029 Mean: ait means that the County Allocated Millage did not go through the proper Headlee reduction fractions for 2025. Due to the timing of tax rolls being committed and in some cases tax bills being printed and stuffed, the summer will go out with the incorrect values; rather than redoing everything. A correction will then be made to the winter tax roll causing a credit to the individual taxpayer. The difference is 0.0193 mills. Thus if \$100,00 taxable value overpayment amounts to \$1.93 thus on winter bill will be credited \$1.93. Data exports were sent to Tim and helped him finalize the summer tax roll. Tim did a great job putting the tax roll together this year. Data entry is caught up except for the land splits and will be working on those this weekend. Worked on reviewing and cleaning up Principal Residence Exemptions and sent out a handful of letters to verify if they should be getting the exemption. Waiting to hear back from those folks. Took a very good land and ECF class last Monday that was hands-on and focused on the administrative side of things. Meaning how to create the tables to get the most information back out from data that is being entered and how to merge it with GIS layer to get a visual of the data as well. Gave us several reports to run that will help locate missing data; outliers; incorrectly entered data; etc. A fair amount of time was spent on what was going to be required for the PA660 Audit as well. I have been continuing to print deeds weekly and pick up paperwork at Equalization and Branch County Abstract twice a month.

Commissioners report: Commissioner McClellan reported the courtroom renovations are scheduled to begin 7/7/2025. They estimate 24 weeks to complete. The search for a new Public Defender is underway. The installation of the county wide broadband through the ROBIN grant continues. They are expected to double their mandated available hook ups by December of 2026. Quincy Grad, David Fillmore is retiring after 32 years with Branch County Sheriff Department. Christine Bennet also retired after 9.5 years with the County Prosecutors office. We have contracted with WMU Pathology for Medical Examiner services. The Sheriff has entered into an agreement to transfer and house some inmates from Macomb County while they undergo renovations. Administrator Walsh had a 6 month performance review. The board

unanimously agreed that thys far, he has been doing a great job. Especially with everything that is going on. Broadband, courtroom reno, negotiations, etc.

Public Safety report: no report

Fire Association report: no report

Public Comment: Commissioner McClellan asked what type of formula the dust control company was using. Jeff Haines from DTE announced that the funds were granted for township construction. He will also deal with any complaints that come through about the solar project.

New Business: Resolution approval for charitable gaming license for Matt Weaver. It was moved by Trustee Harmon to approve this application, supported by Clerk Harleton. Motion carried. Approval of the Library advisory board members Carol Ludlow and Bonnie Frick. It was moved by Trustee Ostrander to approve both board members, supported by Trustee Harmon. Motion carried. A locking file cabinet is needed to protect tax collection monies. It was moved by Trustee Ostrander to purchase a locking file cabinet for the treasurer's office, supported by Trustee Harmon. Motion carried. A PA116 was applied for by Wilmer Steury. Trustee Ostrander moved to approve the PA116, supported by Trustee Harmon. Motion carried. CBPU inquired if the township would be participating in the Household Hazardous Waste Collection on Saturday, September 27, 2025 from 9:00am - 2:00pm at the fair grounds @ \$40.00 per participant.. It was moved by Trustee Ostrander for the township to participate in the Household Hazardous waste collection on the above date and time, supported by Trustee Harmon. Motion carried. It was discussed that another authorized check signer was needed. It was moved by Trustee Ostrander to add deputy treasurer Barb Swallow as an authorized check signer, supported by Trustee Harmon. Motion carried. There will be a workshop with Miller Canfield to discuss the bond issue for building.

It was moved by Clerk Harleton that the Board go into closed session for contract and salary negotiations at 6:45pm, supported by Trustee Harmon. 4 ayes and 0 nays.

The regular meeting reconvened and called to order at 7:18pm by Supervisor Barve.

Meeting adjourned at 7:19pm

Respectfully Submitted

Cindy Harleton  
Quincy Township Clerk