



## **VILLAGE OF QUINCY VILLAGE HALL ROOM RENTAL**

### **RULES OF USE: *DO'S AND DON'T'S***

#### ***DO:***

1. Clean up after yourself. Please pick or clean up garbage, spills or messes prior to leaving the building at the end of your rental period.
2. Supervise children at all times.
3. Park in designated parking areas.
4. Enjoy the use of the building and its facilities!
5. Call the Village if you have any questions or problems.

#### ***DON'T:***

1. Use or allow children to use the parking lot and grounds as a playground.
2. Smoke. The Village Hall is a smoke free facility.
3. Enter the administrative offices, garage, or fenced areas. These are restricted areas from the public.
4. Exceed the capacity of each room. There should be no more than 49 persons maximum for the larger room and 10 persons for the smaller room.
5. **DO NOT** Consume alcoholic beverages in the building or on the surrounding property.

47 Cole St

Quincy

Michigan

49082

517.639.9065

[www.Quincy-MI.org](http://www.Quincy-MI.org)